

H96DA Minutes

June 19, 2008

Director Attendees: Dr. William Long, Paul Johnson, Charlie Harts, Charles Stevens, Ruth Forrest, Gladys Woodcock, Elliott Richardson and Donna Wells.

The meeting was called to order by Dr. William Long.

Director Charles Harts opened with the invocation.

Minutes

The May minutes were reviewed. Director Gladys Woodcock made a motion to accept the May, 2008 minutes with a second from Director Charles Stevens.

Treasurers Report

Director Paul Johnson presented the detailed financial report. Director Elliott Richardson made a motion to accept the financial statement with a second from Director Charles Stevens.

Director Johnson recommended the H96DA establish the practice of having financial Records audited. Director/Project Coordinator Harts stated he would follow-up with the H96DA tax preparer. Director Gladys Woodcock made a motion the H96DA have the Financial records audited annually with a second from Director Richardson.

Director/Project Coordinator Charles Harts noted the balance of payment for new building had been requested by Unireal. Payment had been withheld due to broken window. Unireal had stated the window was on order and it would be installed upon receiving. Director Gladys Woodcock made motion to expedite remaining Unireal payment and the motion was seconded by Director Johnson.

In reference to copier lease, Director Wells noted that the Ninety Six Chamber of Commerce was currently sharing copier maintenance fees with the Town Hall and CPW in exchange for copier access. Director Johnson suggested that the H96DA leased copier should be reviewed and maybe purchase a copier at a later time and possibly share the cost with The Chamber.

Coordinator's Report

Director/Project Coordinator Charles Harts presented the detailed Project Coordinator's Report.

Director Harts expressed his need for a more efficient method of obtaining office supplies. Director Wells suggested utilizing Office Supply since they had a representative Servicing the Ninety Six area.

Director Harts expressed concerns about the upkeep of the new stain wash floor. Director Wells stated she would follow-up with Kathy Lee, installer, seeking wax application

Instructions and pass it on to Director Harts. Director Harts stated he was seeking someone else to possibly to the necessary wax maintenance.

At the recommendation of Director Johnson the Board went into an Executive Session. All in favor. After discussion, Director Elliott Richardson made a motion to end the Executive Session and seconded by Director Johnson.

Director Johnson motioned that any project coordinator's fees be listed as a line item request on future grant applications with Board approval. Director Woodcock seconded the motion.

Director Harts and the Board expressed their appreciation to Bobby Wells for his time Spent filling floor imperfections.

Old Business

No old business was discussed.

New Business

No new business.

With no further business, President Dr. Long adjourned the meeting. Next meeting will be in September.

Respectfully submitted,

Donna Wells
Secretary /Director

Approval Date:

Dr. William Long, President
Six Development Association

Historic Ninety

